

# BOARD OF COUNTY COMMISSIONER'S

## AGENDA

April 16, 2012

9:00 A.M.

### REGULAR MEETING

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200  
NORMAN, OKLAHOMA 73069**

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of April 9, 2012.
- E. Bid Openings: (State Law requires bids to be opened in an open meeting of the Board of County Commissioners.)
  - 1. Accept, Award and/or Reject County Bid #COM-1547 – Sale by sealed bid a Nortel Phone System for Cleveland County.
  - 2. Accept, Award and/or Reject County Bid #COM3-1548 – The Purchase of one (1) or more, 2012 or newer Pickup Trucks for the District #3 County Commissioner.
- F. Old Business:
  - 1. Award and/or Reject County Bid #HWY-1546 – One Year (1) Non-Encumbered Contract for Highway and Bridge Materials for the County Commissioners. The bid term will be from May 5, 2012 through May 4, 2013.
  - 2. Discussion, Consideration and/or Action regarding possible or potential suggestions, ideas, uses, or dispositions for the old jail facility.
  - 3. Discussion, Consideration and/or Action to approve the resolution between Cleveland County District #1 and Slaughterville Fire Department for the purpose of loaning the following truck for use by the Cleveland County 1<sup>st</sup> Response Task Force:
    - a. D301-133 1997 Ford Pick up

4. Discussion, Consideration and/or Action to approve the renewal between the Cleveland County Commissioners Office & Eureka Water Company. The agreement is for January 1, 2012 through December 31, 2012. Rent is \$7.25 per month.

G. Items of Business:

1. Discussion, Consideration and/or Action to Approve the March 2012 monthly reports of the following officer:
  - a. David Tinsley, Cleveland County Assessor
2. Discussion, Consideration and/or Action on the following Cleveland County Court Clerk’s Office Requesting Officers:
  - a. Debbie Baker, J1A, J1C, CFJ2, CFVJRE;
  - b. Robin Clifford, CFJ2, CFVJRE.
3. Discussion, Consideration and/or Action on the following Cleveland County Court Clerk’s Office Receiving Officers:
  - a. Carrie Welles, CFJ2, CFVJRE;
  - b. Sheryl Owings, CFJ2, CFVJRE.
4. Discussion, Consideration and/or Action to approve the renewal of County Bid #HD-1498 – Lawn Care Services for the Cleveland County Health Department locations 424 Eastern, Moore, Oklahoma and 250 12<sup>th</sup> Avenue, N.E. Norman, Oklahoma. All terms and conditions will remain the same. The renewal period will be from April 25, 2012 through April 24, 2013.
5. Discussion, Consideration and/or Action to approve the disposing of equipment from the Cleveland County Treasurer’s Office that sold at the auction on March 9, 2012 on the following inventory items:
  - a. C102.37 Wood Chair
  - b. C102.38 Wood Chair
  - c. C201-42 Typewriter
  - d. C201-46 Typewriter
  - e. C201-54 Typewriter
  - f. C205-39 Printer
  - g. C213.32 Sharp Printer/Copier
  - h. C213.80 HP Printer
  - i. C222.4 Laptop
  - j. C222.15 Dell Monitor
  - k. C222.16 Dell Monitor
  - l. C222.72 Dell CPU Unit
  - m. C222.76 Dell CPU Unit
  - n. C222.81 Port Switches
  - o. C222.82 Tape drive
  - p. C222.83 IBM Monitor
  - q. C222.84 IBM Server
  - r. C228.7 Conveyor for Letter Opener

6. Discussion, Consideration and/or Action in cooperation with the City of Norman and the Norman Music Festival/Lions Club Carnival the week of April 23-April 29, 2012, allowing for temporary Train Depot parking to be moved into the 105 W. Eufaula parking lot along the north side.
7. Discussion, Consideration and/or Action regarding the work order from Oklahoma Electric Cooperative (OEC) and Cleveland County District #2 to install a security light at the District #2 Warehouse for a one-time cost of \$540.00 and a monthly rate of \$6.67 per month.
8. Discussion, Consideration and/or Action on the Lease between the Trustees of the Cleveland County Facilities Authority and the Cleveland County Board of County Commissioners to lease approximately 2,126 square feet located within the Alan J. Couch Juvenile Center, 1650 W. Tecumseh Road, from July 1, 2012 through June 30, 2013 for Court Space and Common area in the amount of \$404.30 per month.
9. Discussion, Consideration and/or Action regarding approval of Interlocal Agreement between Cities of Norman, Moore and the Cleveland County Sheriff’s Department for distribution of the 2012 Justice Assistance Grant Program Award for a total of \$13,636.00 to be distributed to the City of Norman and to the Sheriff’s Department. The Sheriff’s Department to receive \$2,000.00.

10. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

12-0261 – SM2	12-0192 – MD1C	12-0076 – T2A
12-0359 – C2	12-0231 – MD2	12-0333 – T2A
12-0452 – SL2		12-1909 – T2A
12-0894 – B2A	12-3245 – CCJC1C	12-3398 – T2A
12-1110 – SM2	12-3325 – CCJC1C	12-3700 – T2A
12-2480 – R2		12-4155 – T2A

11. Approve the following Blanket Purchase Orders submitted from the following Departments:

a. **District #1 Warehouse:**

12-4993 – T2A	Palace Auto Supply, Inc.	\$ 3,500.00
12-4998 – T2A	Fox Building Supply	\$ 1,200.00
12-5002 – T2A	Farm Plan, Inc. – Atwoods	\$ 800.00
12-5018 – T2A	Splash Sales LLC	\$ 2,000.00
12-5019 – T2A	Mid-Continent Truck Sales, Inc.	\$ 750.00
12-5020 – T2A	Dagwell Dixie Inc.	\$ 1,000.00
12-5021 – T2A	Steelco, Inc.	\$ 1,200.00
12-5060 – T2A	University Muffler Shop	\$ 800.00
12-5061 – T2A	Palace Auto Supply, Inc.	\$ 3,500.00

b. **District #2 Warehouse:**

12-4988 – SA2	Certified Laboratories	\$ 2,000.00
12-4989 – SA2	O’Reilly Automotive	\$ 1,500.00
12-4990 – SA2	Chappell Supply	\$ 500.00
12-4991 – SA2	Fred’s Tire & Battery, LLC	\$ 2,000.00
12-4992 – SA2	Superco Specialty Products	\$ 1,500.00
12-5055 – T2A	Galeton Gloves	\$ 1,000.00

**c. District #3 Warehouse:**

12-4994 – T2A	O’Reilly Automotive	\$ 2,500.00
12-5000 – T2A	Petroleum Marketers Equipment Co.	\$ 500.00
12-5069 – T2A	Slaughterville Tire Shop	\$ 300.00

**d. Cleveland County Building Maintenance:**

12-5038 – SM2	American Elevator Company, Inc.	\$ 220.00
12-5039 – SM2	American Elevator Company, Inc.	\$ 220.00

**e. Cleveland County Clerk’s Office:**

12-5062 – F2	Copelin’s Office Center	\$ 2,000.00
12-5063 – F2	Sooner Copy Machines	\$ 2,000.00

**f. Cleveland County Health Department:**

12-4984 – MD1C	Stephanie Lambert	\$ 200.00
12-5009 – MD1C	Daniel Thatcher	\$ 300.00

**g. Cleveland County Fair Board:**

12-5067 – FF2	Oklahoma Electric Cooperative	\$ 250.00
12-5068 – FF2	University of Oklahoma	\$ 500.00

11. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 11/12

a. General Fund	\$ 407,277.91
b. Highway Fund	65,355.45
c. Health Fund	155,822.33
d. Sheriff Service Fee Fund	545.39
e. Sheriff Commissary Fund	2,592.00
f. Sheriff Federal Share Revenue Fund	7,575.00
g. Sheriff Revolving Fund	30,701.13
h. SCA2010 Grant Fund	6.78
i. Treasurer Certification Fee Fund	363.77
j. County Clerk Preservation Fee Fund	600.00
k. Assessor Revolving Fund	431.12
l. S.T.O.P. Violence Against Women Fund	8,478.30

H. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

I. Commissioner’s Discussions regarding County Business:

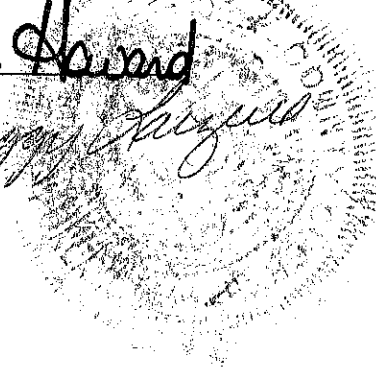
1. Road Districts
2. General County issues or business

J. Public Comment:

K. Adjourn

Date & Time Posted: 04-13-12 A08:51 RCVD

*Jimmy Howard*  
County Clerk  
*Ben Regan*

A circular seal of the County Clerk, featuring a central emblem surrounded by text, partially obscured by the signatures.